



BY REGISTERED POST WITH A/D

**PROCEEDINGS OF THE PRINCIPAL DIRECTOR,
LOCAL SELF GOVERNMENT DEPARTMENT**

(Present : PRINCIPAL DIRECTOR)

Abstract

Sub :Local Self Government Department – Principal Directorate - Establishment -
Appointment of Lower Division Typist - Advised by KPSC - Appointment Orders issued.

Order No. LSGD/PD/58953/2023-DEE6 date: 25-01-2024

- Reference : 1) Advice No. DTC(2) 162709/19 dated 03/11/2023 of the District Officer, KPSC District Office, Thiruvananthapuram.
2) Advice No.KGD 1-3/14/2019 KPSC DO KGD (2) dated 15/11/2023 of the District Officer, KPSC District Office, Kasaragod
3) Advice No.DV(4)13/2019(5) dated 21/11/2023 of the District Officer, KPSC District Office, Kozhikkode.
4) Advice No.QRIII(2)134132/19(10) dated 04/12/2023 of the District Officer, KPSC District Office, Kollam
5) G.O. (P) No. 20/2013/Fin dated 07.01.2013.
6) G.O. (P) No. 149/2013/Fin dated 03.04.2013.
7) G.O. (P) No. 209/2013/Fin dated 07.05.2013.
8) G.O. (P) No. 171/2016 Fin dated 15/11/2016.
9) G.O. (P) No. 118/2021/Fin dated 17/08/2021.

ORDER

The District Officer, Kerala Public Service Commission, Thiruvananthapuram, Kasargod, Kozhikkode and Kollam as per reference cited 1 ,2, 3 & 4 advised candidates for appointment as LD Typist on scale of pay of ₹.26,500-60700/- to this Department. Under the above circumstances he/she is temporarily appointed as LD Typist on scale of pay of ₹.26,500-60700/- under 9 (a) (1) of General Rule of KS & SSR 1958 and posted in the office noted against his/her name.

Sl No.	Name and Address of Candidate	Name of Father / Guardian & Date of Birth	Place of Posting
1	KRIPAJA VIJAYAN D, KRIPAJA BHAVAN NEERVILAKUZHI KILLY KOLLODE P O THIRUVANANTHAPURAM 695571	VIJAYAN D 12-02-1994	PERUMKADAVILA BLOCK PANCHAYTH, THIRUVANANTHAPURAM
2	MANJUSHA A C NELLIKKAPARAMBIL HOUSE VALANCHERY MALAPPURAM DISTRICT POST IRIMBILIYAM -679572	GOPALAN ANTHOORCHOLA 30-05-1994	KARADUKKA BLOCK PANCHAYTH, KASARAGOD
	NIBIN K J		

3	KOCHUPATHALIL HOUSE NARANGAKUNNU VYTHIRI WAYANAD 673675	BABY 20/05/1994	MUNICIPAL CORPORATION, KOZHIKODE
4	SYNO V THARAKAN THARAVATTIL KATTACHIRA PALLICKAL P O KAYAMKULAM ALAPPUZHA-690503 <u>Communication Address</u> NANKULATHUVADAKEVEEDU PONGAMTHANAM P O VAKATHANAM KOTTAYAM-686538	REV.FR.VARGHESE THARAKAN 01.09.1990	CHADAYAMANGALAM BLOCK PANCHAYATH, KOLLAM

The provisional appointment is subject to Rule 3 (c) of General Rule of KS & SSR 1958. He / She will report for verification before the concerned Joint Directors within 15 days from the date of receipt of this order, with necessary certificate in original to prove date of birth, qualifications etc. A Medical Fitness Certificate obtained from a Medical Officer not below the rank of Civil Surgeon as prescribed in GO (P) No. 20/2011/P&ARD, dated 30/06/2011 shall be obtained from each candidate. In the medical certificate his/her finger impression and photo attested by the Civil Surgeon shall be affixed. He shall bring copies of pass port size photograph and duly filled up Annexure –I (for Police verification). This appointment will be regularized subsequently on verification of character and antecedents and after obtaining verification certificate from the KPSC. He/She will be on probation from the date of joining in service, for a period of two years on duty within a continuous service of three years in this Department. The Controlling Officer/DDO should ensure the candidate signature in the Personal Memorandum and in the One Time Verification Certificate as same . If any discrepancy found in the part of the candidate signature, he/she shall submit application through prescribed proforma as per ref cited above with proper attestation from a Gazetted Officer.

Since the selection to this post is made from a common select list, in the event of discharge from service for want of vacancies, they may either re-register their names in the office of the PSC/District Office/Regional Office from where he/she is advised and get themselves re-appointed on further advice by the PSC or he/she may wait for his/her turns for re-appointed on further advice by the PSC or he/she may wait for his/her turns for re appointment to the post in this Department, in case he/she desire to continue as probationers in the posts from which he/she was discharged (Vide Government Circular Memorandum No.3737/Rules-1/90/P&ARD dated 29.03.1990 and G.O. (P) No. 7/91/P&ARD dated 15.02.1991).

The candidates should enroll himself in GPF, SLI & GIS for declaration of satisfactory completion of their probation. Application for correction of date of birth if any, needed shall be made within five years from the date of entry in service as per G.O (P) No. 45/91/P&ARD dated 20.12.1991. He/She is directed to submit the duly filled SPARK FORM No. I to the controlling officers concerned.

Candidates shall furnish the details regarding their movable and immovable properties at the time of joining service before the controlling officer and also made necessary entries in their E-Service Book.

The candidates shall join in the posted station within 15 days from the date of receipt of this order after verification of identity in that office. The candidates joining in service, on or after 01.04.2013 are eligible only for National Pension System (N.P.S) introduced vide G.O cited above. *He/She shall submit the filled up application form (Annexure S1) in duplicate to the Treasury Officer concerned for allotment of PRAN (Permanent Retirement Account Number) after joining for duty. Candidates*

who are appointed under the State Government on or before 31.03.2013 and He / She had been appointed in another post under the State Government on or after 01.04.2013 and to whom the KSR Part III pension scheme is applicable, shall exercise option in proforma issued by Government order within 3 months of joining in their fresh appointment, to the appointing authority. E- Service Book is mandatory for all State Government Employees on or after 01/01/2021 . Hence DDO/Controlling Officer concerned shall open E- Service Book of the candidate at the time of joining in service. The original NCLC/Community Certificates of the candidates advised against reservation turn should be produced at the time of verification.

The newly appointed candidates are liable to be transferred at the time of general transfer when a senior employee/existing Typist preferred choice of transfer requests considered.

**M.G. RAJAMANICKAM IAS
PRINCIPAL DIRECTOR**

To,

The Concerned Candidates

- Copy to :
1. C.A. to Principal Director, LSGD.
 2. The District Officer, KPSC District Office- Thiruvananthapuram, Kasargod, Kozhikkode & Kollam.
 3. District Joint Directors, LSGD Thiruvananthapuram, Kasargod, Kozhikkode & Kollam (Encl: One Time Verification Certificate (original with hologram sign) and copy of Community Certificate of Concerned Candidates).
 4. Superintendent, GEA Section
 5. Superintendent, DED Section
 6. Stock File / Office Copy